

ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Board Room, Education Center
9510 Elk Grove-Florin Road
Elk Grove, CA 95624
March 6, 2012
Closed Session – 5:30 p.m.
Regular Session – 7:00 p.m.

Item

Time – Approximate

Public Comment on Items on Agenda or Not on the Agenda

NOTICE

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees.

CLOSED SESSION – 5:30 p.m.

- | | | |
|----|---|------------|
| 1. | Public Employee Appointment/Employment: Director, Elk Grove Adult and Community Education | 10 Minutes |
| 2. | Public Employee Discipline, Dismissal, Release (Recommendation for Non-reelection of Probationary Certificated Employees) | 10 Minutes |
| 3. | Conference with Labor Negotiators | 1 Hour |
| | Agency designated representatives: Glen De Graw, Richard Fagan, Steven M. Ladd, Karen Rezendes | |
| | Employee Organizations: All Elk Grove Unified School District Bargaining Units | |

REGULAR MEETING - 7:00 p.m.

- | | | |
|------|---|------------|
| I. | Pledge of Allegiance | 5 Minutes |
| II. | Presentations/Recognitions | |
| | 4. High School Student Representative Reports –Monterey Trail and Sheldon | 10 Minutes |
| | 5. Kids Can Food Drive Recognition | 10 Minutes |
| III. | Budget Update | |
| | 6. Budget Update | 10 Minutes |
| IV. | Bargaining Units | |
| V. | Reports | |
| | 7. English Learners Update | 15 Minutes |

AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
March 6, 2012

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<u>Item</u>	<u>Time – Approximate</u>
VI. Student Expulsion Recommendations	
8. Requests for Student Expulsions	5 Minutes
9. Requests for Return from Student Expulsions	5 Minutes
VII. Board Member Reports	
VIII. Public Comment	
IX. Public Hearing, Discussion and/or Action Items	
X. Discussion Items	
10. Board Policy: and BP 5148 Child Care and Development – First Reading	5 Minutes
XI. Action Items	
11. 2011-12 Second Interim Financial Report	5 Minutes
12. Board Policy: BP 5131.1 Bus Conduct, Second Reading and Adoption	5 Minutes
13. Week of the School Administrator	5 Minutes
14. 2012 California School Boards Association (CSBA) Delegate Assembly Election	5 Minutes
15. Appointment of Representative from the Elk Grove Unified School District to the California School Boards Association Delegate Assembly	5 Minutes
XII. Consent Agenda – Action	5 Minutes
16. Approval of Minutes	
17. Personnel Actions	
18. Resolution Regarding Board Member Absence	
19. Approval of Purchase Order History	
20. Disposal of Obsolete/Surplus Property	
21. Budget Transfers	
22. 2011-12 Annual District Audit Agreement	
23. Sacramento Municipal Utility District (SMUD) Sun Flower Learning Laboratory, Memorandum of Understanding (MOU)	
24. Out-of-State Field Trip Approval	
25. Local Education Agency Plan Approval	
XIII. Action Items	
26. Discussion and Action on Items Removed From Consent Agenda	5 Minutes

AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
March 6, 2012

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<u>Item</u>	<u>Time – Approximate</u>
XIV. Information Items	
27. Other Items from the Floor	5 Minutes
28. Items for Future Agendas	5 Minutes
XV. Adjournment	

AMERICAN WITH DISABILITIES COMPLIANCE NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700.

Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 5

Board Agenda Item

Supplement No. _____

Meeting Date 3-6-12

Subject: Kids Can Food Drive Recognition

Department: Board of Education

Action Requested: Call on representatives of the Elk Grove Food Bank Services and Kid Can Co-Chairs to recognize Mrs. Knorr and her sixth grade students at John Ehrhardt Elementary School and Mr. Dan Newton and Elk Grove High School students for their collection of food for the Kids Can Food Drive.

Discussion:

PLACEHOLDER

Financial Summary:

Prepared By: _____ Department Approval: _____

Prepared By: _____ Superintendent Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 6

Board Agenda Item

Supplement No. _____

Meeting Date: March 6, 2012

Subject:

BUDGET UPDATE

Department:

Budget

Action Requested:

The Board is asked to receive a budget update report.

Discussion:

The attached report outlines the current status of the 2012-13 Budget.

Attachment to follow.

Financial Summary:

Prepared By: Shannon Stenroos

Division Approval:

Rich Fagan

Prepared By: _____

Superintendent Approval:

Steven M. Ladd, Ed.D.

Board Agenda ItemMeeting Date: March 6, 2012**Subject:**Department: Curriculum/Professional Learning


English Learners Update

Action Requested:

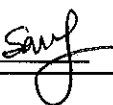
The Board of Education is asked to receive an update on the academic progress of English Learners (ELs) in our district, as well as the current initiatives being implemented on behalf of English Learners.

Discussion:

The purpose of this presentation is to provide an update to the Board on the academic progress of ELs in our district, as well as the current initiatives for improvement outlined in plans for Title III and Program Improvement.

Financial Summary:Prepared By: Anne Zeman, Ed.D. Division Approval: Mark Cerutti 

Prepared By: _____

Superintendent's Approval: Steven M. Ladd, Ed.D. 



An Update: EGUSD Support for English Learners

*Presentation to the Board of Education
March 6, 2012*

Mark Cerutti, Associate Superintendent, Education Services

Mark Vigario, Director, Learning Support Services

Anne Zeman, Ed.D, Director of Curriculum and Professional Learning

1




Closing the Achievement Gap OUR WORK ♦ 2011 - 2012

- ♦ **Academic Achievement**
- ♦ CAHSEE
- ♦ College/Career
- ♦ Culturally Responsive Practices
- ♦ **English Learners**
- ♦ Extended Learning Opportunities
- ♦ Leadership Development
- ♦ Professional Learning
- ♦ Site Support Teams
- ♦ Special Education

ACCESS - CULTURE - EXPECTATIONS - STRATEGIES

2



EL Support: Who are our English Learners (EL)?

9,507 students
or
15.3% of our total student
population

Information from R-30 Census as of March 1, 2011

3



EL Support: Who are our ELs?

- ♦ 87 languages are represented
- ♦ Top three languages are:
 - ♦ Spanish (44%)
 - ♦ Hmong (14%)
 - ♦ Vietnamese (11%)

Information from R-30 Census as of March 1, 2011

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EL Support: Who are our ELs?

- 69% of our English Learners are in elementary
- ♦ 31% of ELs are in secondary

Information from R-30 Census as of March 1, 2011

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EL Support: Funding

EGUSD Receives Categorical Funding that Can Only Be Spent on ELs:

- ♦ State Economic Impact Aid (EIA-LEP)
- ♦ Federal Title III-Limited English Proficient
- ♦ Migrant Education

6



Federal Accountability for English Learner Programs

***Title III funding
\$1,073,000***

7

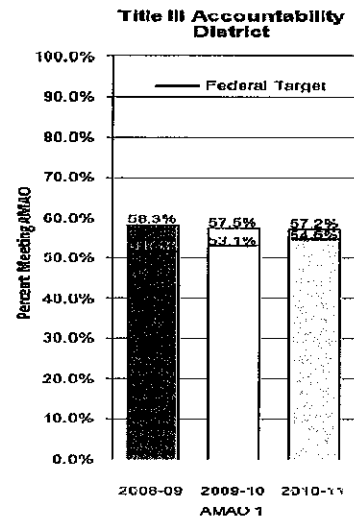


Federal Accountability for English Learner Programs

***Annual Measurable
Achievement Objectives
(AMAOs)***

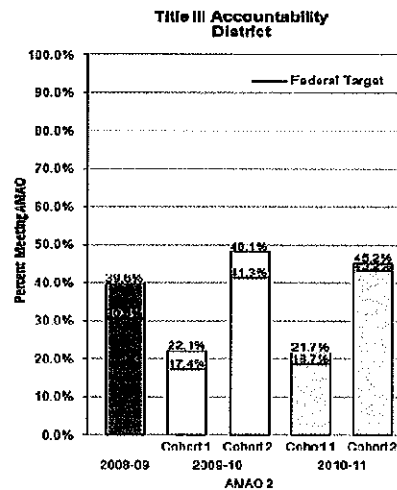
8

AMAO 1: Acquisition of English



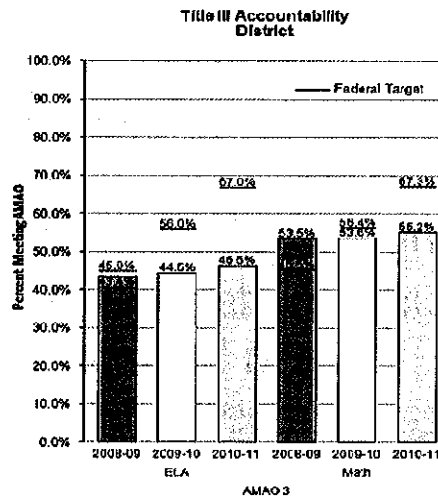
9

AMAO 2: Proficiency in English



10

AMAO 3: Academic Proficiency



11

EL Support: Working Together

Who's Involved?

- ♦ All Schools, PreK - 12
- ♦ Curriculum/Professional Learning (C/PL)
- ♦ Elk Grove Adult and Community Education (EGACE)
- ♦ Learning Support Services (LSS)
- ♦ Research and Evaluation (RED)
- ♦ Student Services
- ♦ Technology Services

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EL Support: Instruction

EL Coaches (3)

- EL Expertise
- Each coach serves three regions
- Dedicated to EL

Program Improvement Coaches (18)

- Two coaches serve each region
- Service *includes*, but not limited to, EL

15



EL Support: Instruction

All coaches support instruction.

- Coaching teachers
- Demonstrating instructional strategies
- Providing professional learning
- Assisting on Site Support Teams
- Making program and course recommendations

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English Learner Instructional Coaches



Jennifer Finney-Ellison

Cosumnes Oaks, Franklin , and Valley
Regions



Christina McColley

Elk Grove, Florin, and Monterey Trail
Regions



Kathy Blackburn

Laguna Creek, Pleasant Grove, and
Sheldon Regions

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Program Improvement – English Learner Coaches



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EL Support: Instruction

English Language Development (ELD) (Helping students to learn English)

- ♦ **Pre-Kindergarten**
 - ♦ Oral Language Development
- ♦ **Elementary**
 - ♦ English Language Development provided through What I Need (WIN) period
- ♦ **Secondary**
 - ♦ Content-based ELD classes
 - ♦ English Language Development classes

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EL Support: Instruction

Specially Designed Academic Instruction in English (SDAIE)

(Helping EL students to learn academic content)

- ♦ **Elementary**
 - ♦ SDAIE methods used in regular instruction
- ♦ **Secondary**
 - ♦ SDAIE Courses
- ♦ **Adult Ed**
 - ♦ Literacy/GED/HS Diploma/ Career and Tech Ed

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EL Support: Instruction

English Learner Grant:
WRITE Institute Statewide EL Study

- Targets EL students in Grades 7 – 8 at James Rutter and T.R. Smedberg
- Focuses on learning oral academic language skills and transferring them to written practice

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EL Support: Instructional Support

- ELD and SDAIE Classes
- Extended-day Learning Opportunities
 - Credentialed teachers
 - Students receive additional instruction in English language arts or math

22



EL Support: Instructional Support

Migrant Education:

- ♦ Provides counselors at Valley High School and Elizabeth Pinkerton Middle School
- ♦ Provides Mini-Corp tutors at Franklin Elementary
- ♦ Conducts the Migrant Education Academy at Franklin Elementary School

23



EL Support: Communication

Bilingual Teaching Associates

(Assigned to sites meeting 15% rule)

- ♦ Translation Support (Written)
 - ♦ Spanish, Vietnamese, Hmong, Russian, and Chinese
- ♦ Interpretation Support (20+ Languages)
 - ♦ Parent Conferences
 - ♦ IEP Meetings
 - ♦ Leveraging External Resources

24



EL Support: Parents

English as a Second Language (ESL) and Citizenship

- ♦ 317 EL parents served through Adult Ed in 2010-11
- ♦ 324 EL parents served to date in 2011-12

Distance Learning ESL and Citizenship:

- ♦ 162 individuals served in 2010-11
- ♦ 136 served to date in 2011-12

Spanish GED:

- ♦ 43 individuals served in 2010-11
- ♦ 61 served to date in 2011-12

25



EL Support: Parents

ESL and family literacy instruction at
EGUSD campuses:

- 11 classes at nine sites served 363 parents in 2010-11
- 13 classes at 11 sites have served 373 parents to date this year

26



EL Support: Parents

Community-based English Tutoring (CBET)

- ♦ Practice English language skills and reinforce content as a family, at home
- ♦ Examples:
 - ♦ Attend a parent-teacher conference
 - ♦ Fill out a college application with your child
 - ♦ Create a wellness plan with your child
 - ♦ Help your child read and follow a recipe

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EL Support: Parents

Two-way Communication

- ♦ At all school sites: English Language Advisory Committee (ELAC)
- ♦ At the district: District English Language Advisory Committee (DELAC)
 - Regular school attendance
 - College Readiness
 - Lawful Compliance
 - EL Parent Survey

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ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 10

Board Agenda Item

Supplement No. _____

Meeting Date: March 6, 2012

Subject:

Board Policy

- BP 5148 Child Care and Development

Division: PreK-6 Education

Action Requested:

The Board of Education is requested to receive and provide input for the first reading of the proposed revision to the board policy governing Child Care and Development.

Discussion:

A review of the existing board policy BP 5148 (Child Care and Development), found that the current policy needs to be updated.

The new language included in the first read version is aligned with the California School Boards Association (CSBA) model policies.

Financial Summary

N/A

Prepared By: Donna M. Cherry

Division Approval: _____

Prepared By: _____

Superintendent Approval: _____

EXTENDED DAY/STUDENT CARE PROGRAMS

~~The Governing Board recognizes that childcare and supervision are a necessity for many working families. The Board is deeply concerned about our community's growing need for child care, a need in which no single sector of the community appears prepared to fulfill on its own. The Board also recognizes that before and after school academic and enrichment programs are important to children's growth and academic development.~~

~~As part of our efforts to ensure well-being of the community's children, the district shall work cooperatively with public and private agencies who provide child care alternatives and extended day programs to the community. Besides serving community needs, the Board anticipates that these alternatives will generate increased parental involvement and support for the schools.~~

~~Where funds are available, the district will provide subsidized childcare programs in accordance with the requirements of law.~~

~~(cf. 1330 - Use of School Facilities)~~

~~(cf. 3280 - Sale, Lease, Rental of District-Owned Real Property)~~

~~(cf. 6179 - Child Development Programs)~~

~~(cf. 5146 - Married/Pregnant/Parenting Students)~~

~~(cf. 5148 - Child Care)~~

CHILD CARE AND DEVELOPMENT

The Governing Board desires to provide child care and development services which meet the developmental needs of children, provide an opportunity for parenting students to receive assistance while continuing their education, and offer a convenient child care alternative for parents/guardians in the community.

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5148.1 - Child Care Services for Parenting Students)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee shall work cooperatively with the local child care and development planning council, public and private agencies, parents/guardians, and other community members to assess child care needs in the community, establish program priorities, obtain ongoing feedback on program quality, and inform parents/guardians about child care options.

Students

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

The Board shall approve a written philosophical statement, goals, and objectives for the district's child care and development program that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5

CCR 18272-18281 and administrative regulation. (5 CCR 18271)

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

Admissions policies and procedures shall include criteria designating those children whose needs can be met by the center's program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a medical assessment requirement. (5 CCR 18105; 22 CCR 101218)

Child care and development services may be offered immediately before and after normal school hours, during school vacations, and during intersession.

These services shall be available to school-age children in grades K – 8.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

The Superintendent or designee shall ensure that subsidized child care is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

In addition to priorities for subsidized services, priority for admissions shall be given to district students and children of district employees.

(cf. 5111.1 - District Residency)

The Superintendent or designee shall ensure that individuals working in child care and development programs have the necessary qualifications and have satisfied all legal requirements.

(cf. 1240 - Volunteer Assistance)

(cf. 4112.2 - Certification)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4112.5/4312.5 - Criminal Record Check)

(cf. 4131 - Staff Development)

Students

(cf. 4212.5 - Criminal Record Check)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall develop and implement an annual plan for evaluation of the district's child care services which conforms to state requirements. Based on the results of

the evaluation, the program shall be modified as necessary to address any areas identified as needing improvement. (5 CCR 18279)

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

8200-8499.10 Child Care and Development Services Act, including:

8200-8209 General provisions for child care and development services

8210-8216 Resource and referral program

8220-8226 Alternative payment program

8230-8233 Migrant child care and development program

8235-8239 California state preschool program

8240-8244 General child care programs

8250-8252 Programs for children with special needs

8263 Eligibility and priorities for subsidized child development services

8360-8370 Personnel qualifications

8400-8409 Contracts

8482-8484.6 After-school education and safety program

8484.7-8484.8 21st Century community learning centers

8485-8488 Child supervision programs

8493-8498 Facilities

8499-8499.7 Local planning councils

17609-17610 Integrated pest management, applicability to child care facilities

49540-49546 Child care food program

49570 National School Lunch program

54740-54749.5 Cal-SAFE program for pregnant/parenting students and their children

56244 Staff development funding

HEALTH AND SAFETY CODE

1596.70-1596.895 California Child Day Care Act

1596.90-1597.21 Day care centers

120325-120380 Immunization requirements

CODE OF REGULATIONS, TITLE 5

18000-18434 Child care and development programs, especially:

18012-18122 General requirements

18180-18192 Federal and state migrant programs

18200-18207 School-age community child care services program

18210-18213 Severely handicapped program

18220-18231 Alternative payment program

18240-18248 *Resource and referral program*
 18270-18281 *Program quality, accountability*
 18290-18292 *Staffing ratios*
 18295 *Waiver of qualifications for site supervisor*
 18300-18308 *Appeals and dispute resolution*
 CODE OF REGULATIONS, TITLE 22
 101151-101239.2 *General requirements, licensed child care centers, including:*
 101151-101163 *Licensing and application procedures*
 101212-101231 *Continuing requirements*
 101237-101239.2 *Facilities and equipment*
 UNITED STATES CODE, TITLE 42
 1751-1769 *School lunch programs*
 9831-9852 *Head Start programs*
 9858-9858q *Child care and development block grant*
 CODE OF FEDERAL REGULATIONS, TITLE 7
 210.1-210.31 *National School Lunch program*
 CODE OF FEDERAL REGULATIONS, TITLE 45
 98.2-98.93 *Child care and development fund*
 COURT DECISIONS
 CBS Inc. v. The Superior Court of Los Angeles County, State Department of Social Services,
 (2001) 91 Cal.App.4th 892

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Infant/Toddler Learning and Development Program Guidelines, 2006
Program Quality Standards and Standards Based on Exemplary Practice for Center-Based Programs and Family Child Care Home Networks, October 2004
 CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS
 01-06 *The Desired Results for Children and Families System, May 31, 2001*
 COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
Child Development Permit Professional Growth Manual, July 2008

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Good Start, Grow Smart, April 2002
America's Families, September 2000

WEB SITES

CSBA: <http://www.csba.org>
 California Association for the Education of Young Children: <http://www.caeyc.org>
 California Department of Education, Child Development: <http://www.cde.ca.gov/sp/cd>
 California Department of Social Services: <http://www.cdss.ca.gov>
 California Head Start Association: <http://caheadstart.org>
 California School-Age Consortium: <http://calsac.org>
 Commission on Teacher Credentialing: <http://www.ctc.ca.gov>
 National Association for the Education of Young Children: <http://www.naeyc.org>
 U.S. Department of Education: <http://www.ed.gov>

(11/02 3/05) 3/09

Policy

ELK GROVE UNIFIED SCHOOL DISTRICT

Adopted: December 2, 1996

Elk Grove, California

~~Students~~

~~E 5148~~

~~EXTENDED DAY/STUDENT CARE FEE SCHEDULE~~

~~Fees are used to compensate expenses from the programs, including maintenance, fixed, and site replacement costs.~~

~~The fee schedule for childcare programs is as follows:~~

Provider Installed Facility	\$2400/annually
*Classroom	\$10/hourly
*Multipurpose	\$36/hourly

~~*Additional janitorial costs for Holidays/Staff Development Days shall be required.~~

Exhibit

Approved: December 2, 1996

ELK GROVE UNIFIED SCHOOL DISTRICT

Elk Grove, California

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 11
Supplement No. _____
Meeting Date: March 6, 2012

Board Agenda Item

Subject:

APPROVAL OF THE 2011-12 SECOND INTERIM
REPORT

Department:

Budget

Action Requested:

The Board is asked to approve the 2011-12 Second Interim report.

Discussion:

Request for approval is in accordance with Education Code 33129, 42130 and 42131, which state the 2011-12 Second Interim Financial Report must be approved by the governing board and submitted to the Sacramento County Office of Education no later than March 15, 2012.

The state SACS reporting forms are attached.

Attachment to follow.

Financial Summary:

Prepared By: Shannon Stenroos

Division Approval:

Rich Fagan

Prepared By: _____

Superintendent Approval:

Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 12

Board Agenda Item

Supplement No. _____

Meeting Date: March 6, 2012

Subject:

Second Reading and Adoption of Board Policy

- BP 5131.1 Bus Conduct

Division: PreK-6 Education

Action Requested:

The Board of Education is requested to adopt the revision to Board Policy 5131.1 governing Bus Conduct.

Discussion:

On February 7, 2012, the Board of Education was presented with the first reading of BP 5131.1.

Revisions to this policy was necessary in order to update the existing policy as well as align it with the California School Boards Association (CSBA) policies.

At this time, the Board of Education is asked to approve and adopt the revisions to Board Policy 5131.1 (Bus Conduct).

Financial Summary

N/A

Prepared By: Donna M. Cherry 

Division Approval: _____

Prepared By: _____

Superintendent Approval: 

Students

BUS CONDUCT

In order to help ensure the safety and well-being of students, bus drivers, and others, the Governing Board expects students to exhibit appropriate and orderly conduct at all times when using school transportation, including while preparing to ride, riding, or leaving the bus.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3540 - Transportation)
(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 3543 - Transportation Safety and Emergencies)
(cf. 5131 - Conduct)

The Superintendent or designee shall establish regulations related to student conduct on buses, bus driver authority, and the suspension of riding privileges. He/she shall make these rules available to parents/guardians, students, and other interested parties. (5 CCR 14103)

(cf. 3452 - School Bus Drivers)

Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with Board policy and administrative regulation.

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee may deny a student the privilege of using school transportation upon the student's continued disorderly conduct or his/her persistent refusal to submit to the authority of the driver. (5 CCR 14103)

Bus Surveillance Systems

The Board believes that the use of surveillance systems on school buses will help to deter misconduct and improve discipline, ensure the safety of students and bus drivers, and prevent vandalism. Therefore, surveillance systems may be installed and used on school buses to monitor student behavior while traveling to and from school and school activities.

(cf. 3515 - Campus Security)

The Superintendent or designee shall notify students, parents/guardians, and staff that surveillance may occur on any school bus and that the contents of a recording may be a student record and, as such, may be used in student disciplinary proceedings or referred to local law enforcement, as appropriate. In addition, a prominent notice shall be placed in each bus stating that the bus is equipped with a surveillance monitoring system.

(cf. 5125 - Student Records)

Students

BUS CONDUCT

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

39800 Transportation

39839 Transportation of guide dogs, signal dogs, service dogs

44808 Duty to supervise conduct of students

48900 Grounds for suspension and expulsion

48918 Expulsion procedures

49060-49079 Student records

49073-49079 Privacy of student records

GOVERNMENT CODE

6253-6270 California Public Records Act

CODE OF REGULATIONS, TITLE 5

14103 Authority of the driver

CODE OF REGULATIONS, TITLE 13

1200-1228 General provisions, school bus regulations

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

Management Resources:

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/ls/tn>

U.S. Department of Education, Family Policy Compliance Office:

<http://www.ed.gov/policy/gen/guid/fpco>

Policy

Adopted: October 29, 1984

Revised: February 21, 2012

ELK GROVE UNIFIED SCHOOL DISTRICT
Elk Grove, California


Board Agenda Item**Subject:**Department: Human Resources**WEEK OF THE SCHOOL ADMINISTRATOR, MARCH 4-10, 2012****Action Requested:**

The Board is requested to adopt Resolution 43 recognizing the week of March 4-10, 2012, as the week of school administrators in the Elk Grove Unified School District.

Discussion:

Research has demonstrated that District and school leadership is one of the significant dynamics of schools and Districts where high achievement occurs for all students, regardless of socio-economic factors and home language or ethnic diversity. Therefore, in recognition of the dedicated efforts of school and district administrators to make a difference in the lives of children and to support the work of the teachers and the support staff who work in our schools, the state of California has identified the week of March 4-10, 2012 as the 'Week of the School Administrator' (Education Code 44015.1).

The Elk Grove Unified School District Board of Education is asked to approve the attached resolution.

Financial Summary: N/APrepared By: _____ Division Approval: Glen De Graw Prepared By: _____ Superintendent Approval: Steven M. Ladd, Ed.D. 

**BEFORE THE GOVERNING BOARD OF THE
ELK GROVE UNIFIED SCHOOL DISTRICT**

Resolution No. 43

WEEK OF THE SCHOOL ADMINISTRATOR

WHEREAS, Leadership Matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, School administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, The title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, School leaders depend on a network of support from school communities — fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources — to promote ongoing student achievement and school success; and

WHEREAS, Research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1; and

WHEREAS, The future of California’s public education system depends upon the quality of its leadership; now therefore

BE IT RESOLVED, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

PASSED and ADOPTED by the Governing Board of the Elk Grove Unified School District, this 6th day of March, 2012 by the following vote:

AYES	_____
NOES	_____
ABSENT	_____
ABSTENTION	_____

President, Governing Board

Board Agenda Item

Supplement No. _____

Meeting Date 3-6-12

Subject:2011 California School Boards Association (CSBA)
Delegate Assembly Election

Division: Board of Education

Action Requested: Vote for no more than three candidates for representatives to the California School Boards Association (CSBA) Delegate Assembly from Region 6, Subregion 6B by March 15, 2012, if the Board wishes to do so.

Discussion:

There are four candidates for delegates to the California School Boards Association Subregion 6B Delegate Assembly:

- Jeffrey C. Cuneo (Sacramento City Unified School District)
- * Janis Green (Twin Rivers Unified School District)
 - * Bruce Roberts (Natomas Unified School District)
 - * Teresa A. Stanley (Folsom Cordova Unified School District)

*Denotes Incumbent

There is a write-in section on the ballot which requires the name of the person and the district.

See attached memo from the California School Boards Association.

Financial Summary:

Not applicable.

Prepared By: Arlene Hein

Division Approval: _____

Prepared By: _____

Superintendent Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 15

Board Agenda Item

Supplement No. _____

Meeting Date 3-6-12

Subject:

Appointment of Representative from the Elk Grove Unified
School District to the California School Boards Association
Delegate Assembly

Division: Board of Education

Action Requested: The Board is requested to appoint a representative to the California School Boards Association (CSBA) Delegate Assembly from the Elk Grove Unified School District.

Discussion:

Currently the District's appointed delegates are Pollyanna Cooper-LeVangie whose term expires April 30, 2012, and Jeanette Amavisca whose term expires April 30, 2013. CSBA has requested that the Board reappoint Mrs. Cooper -LeVangie or appoint a new representative to fill her position.

Financial Summary:

Not applicable.

Prepared By: Arlene Hein

Division Approval: _____

Prepared By: _____

Superintendent Approval: Steven M. Ladd, Ed.D. 

Board Agenda Item

Supplement No. _____

Meeting Date 3-6-12**Subject:** Approval of Minutes**Department:** Board of Education

Action Requested: Approve minutes of the regular board meetings held February 7 and 21, 2012, and the special board meeting held February 16, 2012.

Discussion:**Financial Summary:****Prepared By:** Arlene Hein **Department Approval:** _____**Prepared By:** _____ **Superintendent Approval:** Steven M. Ladd, Ed.D.

Board Agenda Item**Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

Discussion:**CERTIFICATED:**


APPROVE:

1. New Hire(s) [1]
2. Placement on the Reemployment List
3. Retirement(s)
4. Returning from Leave(s) of Absence

CLASSIFIED:

APPROVE:

1. New Hire(s) [6]
2. Promotions
3. Resignation(s)
4. Returning from the Reemployment List
5. Status Change(s)

Financial Summary:Prepared by: Brandon Krueger, Ed.D Departmental Approval: Glen De Graw Prepared by: Evelyn Laluan Superintendent Approval: Steven M. Ladd, Ed.D 

New Hire(s):

Nylen, Jennifer Counselor, Monterey Trail High School
Effective January 17, 2012

Leave(s) of Absence:

Bauer, Laura Long Term Leave
Science Teacher, Toby Johnson Middle School
Effective April 25, 2012 through May 18, 2012

Brigandi, Debra Revised Long Term Leave
Fourth Grade Teacher, Maeola Beitzel Elementary School
Effective January 3, 2012 through February 3, 2012

Clevenger, Jessica Pregnancy Disability Leave
Teacher, Special Education, Mild/Moderate, Sierra Enterprise Elementary School
Effective March 5, 2012 through May 24, 2012

Cornelius, Krysten Child Rearing Leave
Social Science Teacher, Sheldon High School
Effective February 14, 2012 through March 30, 2012

Hoff, Melissa Child Rearing Leave
Language Arts Teacher, James Rutter Middle School
Effective March 1, 2012 through April 6, 2012

Howland, Catherine Child Rearing Leave
English Teacher, Florin High School
Effective February 7, 2012 through April 27, 2012

Peterson, Hollie Child Rearing Leave
Physical Education Teacher, Elizabeth Pinkerton Middle School &
Cosumnes Oaks High School
Effective April 3, 2012 through May 21, 2012

Placement(s) on the Reemployment List:

Shaw, Cherina Social Science Teacher, Rio Cazadero High School
Rescind effective February 8, 2012

Retirement(s):

Furtado, Rhinda Second Grade Teacher, Herman Leimbach Elementary School
Effective June 30, 2012

Retirement(s) (Continued):

Hawkins, Edwin	Second Grade Teacher, Elk Grove Elementary School Effective May 21, 2012
Merrill, Roberta	Teacher, Special Education, Mild/Moderate, Prairie Elementary School Effective June 25, 2012

Returning from Leave(s) of Absence:

Brigandi, Debra	Fourth Grade Teacher, Maeola Beitzel Elementary School Effective February 6, 2012
Caston-Conner, Krista	Third Grade Teacher, Sunrise Elementary School Effective November 19, 2011
Dees, Lindsay	Sixth Grade Teacher, Prairie Elementary School Effective November 1, 2011

New Hire(s):

Ahmad, Rihana	Paraeducator-Special Education, Moderate/Severe 6 hours/Track A/23-351-1 Carroll Elementary School Effective January 31, 2012
An, Christina	Paraeducator-Special Education, Moderate/Severe 6 hours/modified traditional-10 months/23-351-1 Samuel Kennedy Elementary School Effective January 31, 2012
Chavez, Linda	Food & Nutrition Services Assistant I 3 hours/school year/21-301-2 Franklin High School Effective January 30, 2012
Davies, Mattie	Paraeducator-Special Education, Moderate/Severe 6 hours/school year/23-351-1 Sunrise Elementary School Effective February 6, 2012
Porter, Lori	Paraeducator-Special Education, Moderate/Severe 6 hours/school year/23-351-1 Sunrise Elementary School Effective January 30, 2012
Wright, Amanda	Paraeducator-Special Education, Moderate/Severe 6 hours/school year/23-351-4 Ellen Feickert Elementary School Effective February 22, 2012

Promotion(s):

Bell, Richard	From Entry Level Mechanic 8 hours/year round/20-426-6, Transportation To Journeyman Mechanic I 8 hours/school year/20-446-6, Transportation Effective December 5, 2011
Gangl, Marnie	From Personnel Technician 8 hours/12 months/27-170-6, Human Resources To Personnel Analyst 5.2 hours/12 months/22-260-1, Human Resources Effective February 1, 2012

Promotion(s) (continued):

Gaviola, Lenore	From Administrative Assistant III 8 hours/12 months/22-170-9, Human Resources To Senior Administrative Assistant 8 hours/12 months/22-195-7, Human Resources Effective December 31, 2011
Howsden, Robin	From School Site Controller II 8 hours/12 months/21-491-6, Valley High School To Budget Technician II 8 hours/12 months/27-170-7, Fiscal Services Effective February 6, 2012
Lal, Kavita	From Food & Nutrition Services Assistant I 3.5 hours/year round/21-301-2, Arlene Hein Elementary School To Food Processing Center Assistant 8 hours/school year/21-311-2, Food & Nutrition Services Effective February 14, 2012
Laluan, Evelyn	From Personnel Analyst 8 hours/12 months/22-260-9, Human Resources To Director-Classified Personnel 8 hours/12 months/28-235-1, Human Resources Effective December 7, 2011
Preece, Karen	From Personnel Assistant I 8 hours/12 months/21-391-6, Human Resources To Administrative Assistant III 8 hours/12 months/22-170-1, Human Resources Effective January 9, 2012
Watkins, J	From Custodian I 8 hours/12 months/21-382-2, Ellen Feickert Elementary School To Project Implementor-S AB PR E 8 hours/10.5 months/23-511-2, Student Support & Health Services Effective January 30, 2012

Resignation(s):

Carrera, Jesus	Programmer Analyst I, Technology Services Effective February 2, 2012
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Resignation(s) (continued):

Greene, Wanda	Payroll Technician I, Payroll Effective March 10, 2012
Sandoval, Gabriel	Bus Driver, Transportation Effective February 4, 2012
Woodruff, Terry	Custodian I, Union House Elementary School Effective February 3, 2012

Retirement(s):

Cheng, Man	Custodian I, Herman Leimbach Elementary School Effective March 31, 2012
Foley, Leta	Bus Driver, Transportation Effective December 21, 2011
McDaniel, Carol	School Site Controller I, Joseph Kerr Middle School Effective March 2, 2012

Returning from Reemployment List:

Villadelgado, Luis	Senior Grounds Worker 8 hours/12 months/21-444-6, Grounds Effective January 17, 2012
Wakefield, Gregory	Senior Grounds Worker 8 hours/12 months/21-441-6, Grounds Effective January 17, 2012
Webb, Nicholas	Lead Custodian I 8 hours/12 months/21-401-6, Florin Elementary School Effective February 2, 2012

Status Change(s):

Askew, Sheila	From Food Processing Center Assistant 8 hours/school year/21-311-6, Food & Nutrition Services To Food & Nutrition Services Assistant I 8 hours/school year/21-301-6, Elk Grove High School Effective February 1, 2012
Nicolas, Pacita	From Personnel Assistant II 6 hours/12 months/21-411-6, Human Resources To Personnel Assistant II 3 hours/12 months, 21-411-6 and Personnel Assistant I 5 hours/12 months/21-391-6, Human Resources Effective February 6, 2012

Board Agenda Item

Agenda Item No: 18

Supplement No. _____

Meeting Date March 6, 2012

Subject: Resolution Regarding Board Member Absence

Division: Board of Education

Action Requested:

Approve Resolution No. 44, 2011-12 authorizing payment of the monthly compensation to Jeanette J. Amavisca for a meeting missed on February 16, 2012, due to illness.

Discussion:

Education Code Section 35120 authorizes payment to board members for missed meetings due to illness, hardship, or performance of services outside the district for the district when the board, by resolution, finds that they were absent because of illness, hardship, or service to the district.

Financial Summary:

Prepared By: Arlene Hein

Division Approval: Steven M. Ladd, Ed.D., Superintendent 

Prepared By: _____

Superintendent Approval: _____

**ELK GROVE UNIFIED SCHOOL DISTRICT
ELK GROVE, CALIFORNIA**

RESOLUTION NO. 44, 2011-12

WHEREAS, Jeanette Amavisca was absent from the February 16, 2012, special meeting of the Board of Education due to illness;

THEREFORE, BE IT RESOLVED, that Jeanette Amavisca be paid for the above stated meetings missed in accordance with Board Bylaw 9250 and Education Code Section 35120.

Al Rowlett, Clerk
Board of Education

Dated: March 6, 2012

Board Agenda Item

Supplement No. _____

Meeting Date March 6, 2012

Subject:

APPROVAL OF PURCHASE ORDER HISTORY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to approve purchase orders for the weeks of January 30, 2012 through February 10, 2012.

Discussion:

The Purchase Order History and Cost Modifications for the month of January 30, 2012 through February 10, 2012 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

<u>Fund</u>	<u>Purchase Orders Issued</u>		<u>Purchase Order Modification Costs</u>
01	223	(10 Modifications)	142,250.00
09	1	(0 Modifications)	0
11	3	(2 Modifications)	2,500.00
12	8	(0 Modifications)	0
13	2	(7 Modifications)	64,750.00
49	2	(0 Modifications)	0
		Total Encumbrances	209,500.00

Financial Summary:Total Encumbrances

<u>Fund</u>	<u>Purchase Orders Issued</u>	
01	223	578,930.35
09	1	1,056.52
11	3	947.72
12	8	11,834.71
13	2	1,304.29
49	2	453,353.91
		(Sub total) 1,047,427.50
		Grand Total: 1,256,927.50

Prepared By: _____

Division Approval: Rich Fagan *Rich*Prepared By: Dennis Brown *DB*Superintendent Approval: Steven M. Ladd Ed.D. *SML*

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 20

Board Agenda Item

Supplement No. _____

Meeting Date March 6, 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.


All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of Income to the District.

Prepared By: _____

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 20 A

Board Agenda Item

Supplement No. _____

Meeting Date March 6, 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.


Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of income to the District.

Prepared By: _____

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 21
Supplement No. _____
Meeting Date: March 6, 2011

Board Agenda Item

Subject:

Department: **Budget**

APPROVAL OF BUDGET TRANSFERS

Action Requested:

The Board is asked to approve the following budget transfers for various funds.

Discussion:

Detailed descriptions of the budget transfers along with summaries by fund are attached. The budget transfers are for the period November 1, 2011 through January 31, 2012. Included are budget transfers for the 2011-12 2nd interim report.

**** ATTACHMENT TO FOLLOW ****

Financial Summary:

Prepared By: Shannon Stenroos

Division Approval:

Rich Fagan

Prepared By: _____

Superintendent Approval:

Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 22
Supplement No. _____
Meeting Date: March 6, 2012

Board Agenda Item

Subject:

Department: Finance & School Support

2011-12 ANNUAL DISTRICT AUDIT AGREEMENT

Action Requested:

The Board is asked to approve the Crowe Horwath, L.L.P. audit agreement to conduct the 2011-12 audit required by law.


Discussion:

Crowe Horwath, L.L.P. conducted the 2010-11 audit in a professional and satisfactory manner and is accordingly recommended by the administration to conduct the 2011-12 audit.


**** PLACEHOLDER – ATTACHMENT TO FOLLOW ****

Financial Summary:

The fee of \$80,000 to conduct the 2011-12 district audit is included in the 2011-12 budget. This is a decrease of \$5,750 over last year. The district will be entering a three year contract with Crowe Horwath, L.L.P. The fee for their services will remain the same for 2012-13 and increase by \$3,000 (4%) in 2013-14.


Prepared By: Carrie Hargis 

Division Approval:

Rich Fagan 

Prepared By: _____

Superintendent Approval:

Steven M. Ladd, Ed.D. 

Board Agenda Item**Subject:**Division: **Facilities and Planning**

**Sacramento Municipal Utility District (SMUD)
Sun Flower Learning Laboratory, Memorandum of Understanding (MOU)**

Action Requested:

The Board of Education is asked to (1) review the MOU between SMUD and the Elk Grove Unified School District (EGUSD), (2) authorize the Administration to sign the MOU, and (3) accept the Sun Flower Learning Laboratory and its associated curriculum materials.

Discussion:

In keeping with their desire to develop and promote clean energy, SMUD has designed an educational exhibit and laboratory intended for student use. This hands on solar generating kiosk will allow students to observe the power generating capabilities of the sun in both a formal and informal setting. The EGUSD was instrumental in developing the educational curriculum for the program that is being rolled out in schools throughout the region.

Harriet Eddy Middle School has been selected by SMUD as one of the first recipients of this device.

SMUD will provide and install the Sun Flower Learning Laboratory, an approximate value of \$27,000.00. EGUSD will be responsible for the final site design and permit process through the Division of State Architects (DSA), inspection, testing and certification of the installation.

Financial Summary:

This project is being funded by a grant from SMUD.

Prepared By: Stacey Allison *SA* Division Approval: Robert Pierce *RP*
Prepared By: Lee Leavelle *LL* Superintendent Approval: Steven M. Ladd Ed.D. *smf*

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 24

Board Agenda Item

Supplement No. _____

Meeting Date: March 6, 2012

Subject: Out-of-State Field Trips

Division: Secondary Education

Action Requested:

The Board of Education is asked to approve the Out-of-State Field Trips listed below.

Discussion:

As part of its consent agenda, the Board is asked to approve the following out-of-state field trips.

<u>School</u>	<u>Field Trip Destination</u>	<u>Field Trip Purpose</u>	<u>Dates of Trips</u>
Pleasant Grove HS	Reno, NV	Reno Jazz Festival	April 27-28, 2012
Franklin HS	Ashland, OR	Shakespeare Festival	April 27-29, 2012

Financial Summary:

N/A

Prepared By: Libby Sidhu

Division Approval:  Christina E. Penna

Prepared By: _____ Superintendent Approval: Steven M. Ladd, Ed.D. 

Agenda Item No: 25

Board Agenda Item

Supplement No. _____

Meeting Date March 6, 2012**Subject:**Division: Learning Support Services

Local Education Agency Plan

Action Requested:

The Board of Education is requested to approve the recent revisions made to our Local Education Agency Plan.

Discussion:

Based on the corrective action assigned to us by the California State Board of Education, due to our district Program Improvement Year III status, Elk Grove Unified School District has been mandated to rewrite their current Local Education Agency (LEA) Plan.

The LEA Plan is a:

- blueprint for students to achieve the state content standards.
- single, coordinated, and comprehensive plan describing services for all students.
- basis for a continuous cycle of assessment, parent and community involvement, planning, implementation, monitoring, and evaluation.
- summary of all existing federal and state plans that can establish a focus for raising academic performance for all students.
- annual update of LEA program implementation.
- guide to implementing federal and state-funded programs, allocation of resources, and reporting requirements.

In developing this plan, input has been received from all stakeholders including students, parents and community members, teaching and support staff, administrators and various district departments.

Financial Summary:Prepared By: Mark VigarioDivision Approval: Mark Cerutti *MC*

Prepared By: _____

Superintendent Approval: Steven M. Ladd, Ed.D. *SML*